AG Registration Guide for First Time and Repeat Customers

If you have already created an account skip to step number 5.

- 1. Click Create Account at the top of the Asphaltgreen.com web page.
- 2. To create your account, enter your name, email address and phone number. Click Continue.
- 3. Enter your address and other information. Click Save.
- 4. Check your email. You will receive a confirmation from Asphalt Green shortly after. Click on the link in the email to access your newly created account and continue registering for classes. Save this email for future reference.
- 5. On the login page, enter your password and click Login. (Click User Login from the top of the Asphalt Green page if you have already created an account).
- 6. On the next page, click Continue.
- 7. If you haven't already added your child(ren) to your account you must now do so. (If you have already added your child or children to your account simply click Continue Shopping). To add your child(ren), click on the To Add More People to Your Account link or click Edit Profile at the top of the page.
- 8. On your account profile page, click Add New Person to Account.
- 9. Enter the appropriate information for your child and click Save.
- 10. If you have more than one child to add, click "Back to Account" and repeat step
- 11. Shop! Browse the available classes from the links to the left of the page. When you find a class that you would like to register your child for, click Add to Cart.
- 12. Choose the quantity of classes you would like to register for and click Continue.
- 13. In the shopping cart choose which person you would like to register for the class and click Continue. VIP: be sure that you don't register yourself for a class that you want your child to take! Children are registered for classes in their own name, not their parent's.
- 14. On the payment screen, enter your credit card information and your billing address. Verify the address and your confirmation email address. Click on Make Payment.
- 15. Once your payment has gone through you will be taken to a confirmation page. You're registration is now complete.
- 16. If you have any difficulties, please contact AG Support at 212.369.8890 ext 2088 or email support@asphaltgreen.org.